

Chapel/Gathering Room Attendant Policy Effective January 1, 2020

To best serve our guests and families, it is Roselawn's preference that a funeral home or cremation service representative be present for the duration of the chapel/gathering room rental. A \$295.00 chapel attendant fee will be assessed for all chapel/gathering room rentals where a funeral home or cremation service representative is not present. The attendant is not involved in conducting or coordination of the service in any way. The attendant will provide proper direction within the building, access to the sound system, lighting, and miscellaneous equipment, as well as timely communication with the cemetery staff for interment coordination.

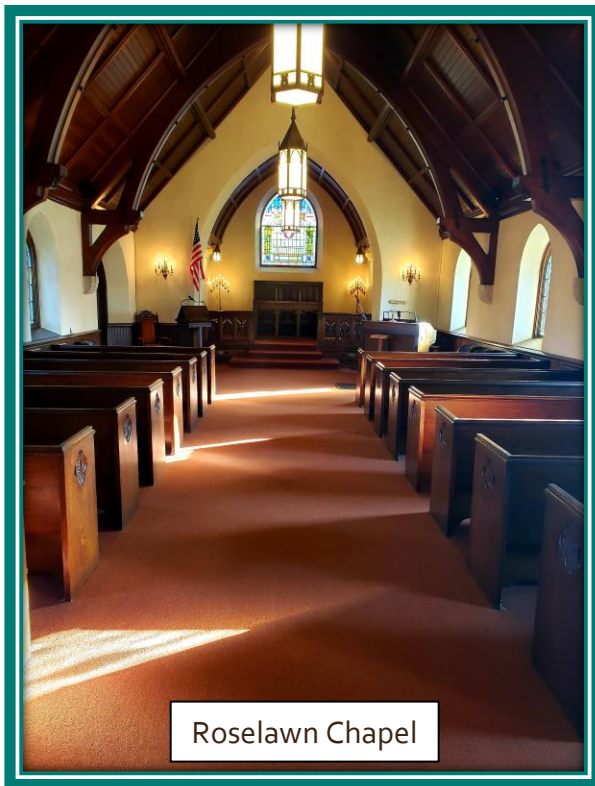
Roselawn Cemetery Association is not a licensed caterer nor food service provider; therefore, our staff members are not permitted to handle food. All food served in Roselawn Cemetery Gathering Room must be provided by a licensed caterer. Roselawn Cemetery staff will coordinate the ordering, and coordination of catering through select catering services upon request.

We thank you for your continued support and partnership as we work to better serve the families in need of our services.

Sincerely,

A handwritten signature in cursive script, appearing to read "A. Thoreson".

Amanda R. Thoreson
General Manager
Roselawn Cemetery Association



Roselawn Chapel



Standard Set-Up



Banquet Set-Up

CHAPEL ONLY

INTERMENT RIGHT OWNERS ~ *FREE*

NON-OWNERS ~ *\$150.00*

GATHERING ROOM ACCESS

\$150.00

GATHERING ROOM STANDARD SET-UP

WHEN FOOD IS PRESENT

\$300.00

SEATS: 30-40 PEOPLE

W/ STANDING ROOM: 50-75 PEOPLE

GATHERING ROOM BANQUET SET-UP

WHEN FOOD IS PRESENT

\$450.00

SEATING: VARIES BY SET-UP

CHAPEL SEATING:

APPROXIMATELY: 100 PEOPLE

ADDITIONAL SEATING IS AVAILABLE

IN THE GATHERING ROOM;

ADDITIONAL CHARGES MAY APPLY.

EVENTS MUST CONCLUDE BY 3:00PM OR

\$100/EACH ADDITIONAL 30 MINUTES WILL BE
ASSESSED UNLESS AUTHORIZED IN ADVANCE

ROSELAWN CEMETERY ASSOCIATION

803 W. Larpenteur Ave.

Roseville, MN 55113

651-489-1720

www.RoselawnCemetery.com

A \$295.00 Chapel Attendant Fee will be charged when a funeral home or cremation service representative is not present.